



MUNICIPALITÉ DE  
**LAC-TREMBLANT-NORD**

***In order to avoid errors prejudicial to both parties, you must provide all the requested documents.  
Otherwise, the request may be delayed or rejected.***

***Any request subject to PIIA is assessed by the Planning Advisory Committee (CCU) and by Municipal Council, see section 4.***

***Prior to your request, we invite you to contact the municipal inspector to ensure that your project complies with regulatory requirements.***

APPLICATION FOR A CERTIFICATE  
OF AUTHORIZATION

Demand no.: \_\_\_\_\_

Certificate no.: \_\_\_\_\_

Starting date: \_\_\_\_\_

Completion date: \_\_\_\_\_

Construction cost: \_\_\_\_\_

Type of permit: **WORKS ON THE SHORE OF LAKES AND STREAMS**

**SECTION 1 : GENERAL INFORMATION**

**Owner**

Name : \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Postal code: \_\_\_\_\_

☎ : \_\_\_\_\_

📠 : \_\_\_\_\_

**Applicant:**

Owner  Person responsible for works

Other: \_\_\_\_\_

**Person(s) responsible for works**

Name : \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Postal code: \_\_\_\_\_

☎ : \_\_\_\_\_

📠 : \_\_\_\_\_

# RBQ : \_\_\_\_\_

# NEQ : \_\_\_\_\_

**SECTION 2 : IDENTIFICATION OF SITE**

Roll: \_\_\_\_\_ Zone: \_\_\_\_\_  
Address: \_\_\_\_\_ Cadastre of Qc: \_\_\_\_\_

**SECTION 3 : DOCUMENTS AND INFORMATION TO INCLUDE**

**Any request for a certificate of authorization must be addressed to the designated official and must include the following plans and documents in two (2) copies.**

**Checklist:**

- 1) The names and addresses of the owner of the building and of the person or company who will perform the work, with the written power of attorney, if applicable, from the owner;
- 2) A plan prepared by an authorized professional indicating precisely the delimitation of the shore;
- 3) A document justifying the work or structures planned and indicating the rehabilitation measures planned on the site. In the case of shore stabilization work planned using plants, the applicant must send the Municipality an expert report prepared by an authorized professional. In the case of stabilization work planned by means of rip-rap, gabions or retaining walls, the applicant must send the Municipality an expertise and plans prepared by an engineer and be done according to the specific standards provided for in article 9 by-law number 2013-003 relating to zoning;
- 4) The authorizations required by the Ministry of Sustainable Development, Environment, Wildlife and Parks, or any other government authority, if applicable;
- 5) The readings must be carried out on the natural level of the ground, without backfill. If the land has been backfilled, the level of the backfill can be used if it is demonstrated that it was carried out before the entry into force of the first municipal by-law prohibiting new construction and backfilling at this location;
- 6) Plans, elevations and sketches of the work for the work as described in by-law number 2013-003 relating to zoning concerning the shores;
- 7) The planned developments, the location and the nature of the work;
- 8) The reasons for such work;
- 9) The location of buildings, lakes or streams, cliffs or others, if applicable;
- 10) The existing topography and the proposed leveling;
- 11) Description of the measures planned to avoid pollution, erosion and sediment transport.

**Access by the lake:** Please confirm the following:

- ❖ How will you mobilize and demobilize the equipment required for the work by passing through the riparian strip? (This entry to the site remains temporary and must be restored to its natural state);
- ❖ What revegetation measure will you take when the work is finished?

**SECTION 4: RELEVANT DOCUMENTS PERTAINING TO BY-LAW 2013-006 P.I.I.A. (PLANS D'IMPLANTATION ET D'INTÉGRATION ARCHITECTURALE):**

**Subject request:**

- *The subdivision of land, applicable to the areas covered by PIIA-02 - Mountain summits and slopes and PIIA-03 - Wildlife corridor;*
- *The construction of a new building;*
- *Any expansion of an existing building;*
- *Cutting of tree (s), applicable to the areas covered by PIIA-03 - Wildlife corridor;*
- *The establishment and modification of a sign;*

- **Any work having an impact on the exterior visual appearance**, in particular, landscaping, installation of the electrical network, backfill, excavation, fence, wall, swimming pool, spa, fixed mechanical equipment.

**Documents required for the study of the request:**

Any request for approval of a site planning and architectural integration plan must be submitted in three (3) hard copies and one (1) computer copy to the designated official and must include the following information and documents in addition to the documents required by the regulations on permits and certificates.

- o The name and domicile of the owner or his authorized representative;
- o The name and address of the professional (s) who worked on the preparation of the plans and documents;
- o The cadastral identification of the existing land (s), dimensions and areas;
- o The date, title, geometric north and scale of the plans;
- o The natural characteristics of the land (watercourse, swamp, wooded area, etc.), if applicable;
- o Any other document required by these regulations;
- o The plan for dividing up or setting up a new construction;
- o The current state of the land and the planned development;
- o An architectural sketch of any proposed building or a photograph of the existing building as the case may be;
- o Photographs illustrating the relationship between the proposed buildings and those nearby, if applicable;
- o The sample of coating materials used, the main characteristics and colors, in the case of a planned building or a building whose exterior coating is modified;
- o A forest-wildlife development plan, for structures in zone Va-17 subject to PIIA-03.

Any other information deemed necessary to assess the request.

Permit fees: \$ 200 (non-refundable)

**NOTICE:** PLTN will bill owners who must use the boat launch to mobilize and / or demobilize equipment needed for the work.

I the undersigned \_\_\_\_\_ declare hereby the above information to be complete and accurate.

Signed at \_\_\_\_\_ this \_\_\_\_\_

By : \_\_\_\_\_

*NOTE : The present form is intended to accelerate the process of application for a permit and does not constitute at any time neither a complete demand nor an authorization to build. The designated municipal officer overseeing your application reserves the right to require all additional documents or information that might ensure a clearer and more precise understanding of your project.*