



MUNICIPALITÉ DE
LAC-TREMBLANT-NORD

PERMIT APPLICATION

Demand No.: _____

Permit No: _____

Starting date: _____

Completion date: _____

Building cost: _____

Type of permit: CONSTRUCTION

MODIFICATION

EXPANSION

INSTALATION OF AN ACCESSORY BUILDING TO THE MAIN HOUSE

SECTION 1 : GENERAL INFORMATION

Owner

Name : _____

Address: _____

City: _____

Postal code: _____

☎ : _____

📠 : _____

Person(s) responsible for works

Name : _____

Address: _____

City: _____

Postal code: _____

☎ : _____

📠 : _____

RBQ : _____

NEQ : _____

SECTION 2 : IDENTIFICATION OF SITE

Roll: _____

Cadastre of Qc : _____

Address: _____

Construction year: _____

Frontage: _____

Depth: _____

Surface: _____

Number of story: _____

Floor area m²: _____

SECTION 3 : DOCUMENTS AND INFORMATION TO INCLUDE

The application must include the following documents and information. In order to avoid prejudicial errors to both parties, you must provide all required documents. Failure to comply may result in the delay or rejection of the request. If the request is subject to the P.I.I.A., the documents must be submitted in 8 copies.

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- 1) Proof that the applicant is the owner of the lot where the construction is to be erected, if the applicant has acquired this lot within a period of less than one (1) year
- 2) Proxy signed by the owner allowing the applicant to request a permit in his name
- 3) One plan showing the dimensions (width, depth, height) of the proposed accessory building;
- 4) One scale plan showing the location of the proposed accessory building and other buildings on the ground as well as the location of any watercourse;
- 5) **A copy in format PDF** of layout plan sent to mairie@lac-tremblant-nord.qc.ca or copy on USB key provided with the demand.

In the case of a GARAGE with a foundation of more than 35 m² or a PERMANENT CAR SHELTER, a site plan prepared by an authorized professional is required.

Make sure that each of the following information appears on the layout plan:

- Cadastre of the lot showing its dimensions and surface ;
 - site topography;
 - distance between any stream or lake and the projected construction(s) and works, measured from the high water line;
 - location and dimensions at ground level of each existing and projected construction on the same building site (garden shed, locker, house, garage, greenhouse, workshop, etc);
 - location and dimensions at ground level of each construction accessory to the existing and projected building(s) on the same building site (deck, exterior stairs, balcony, veranda);
 - distances between each building and the boundaries;
 - location of the fences, stone walls, thick hedges, electric and telephone lines, exterior lighting and signs;
 - location of curb cut, vehicle access and parking lots;
 - if applicable, the eventual layout of the septic installation (septic tank and purifying element);
 - if applicable, the eventual layout of the catchment work on the actual lot and on adjacent lots;
 - if applicable, location and size of areas to be deforested.
- Approved relevant documents pertaining to P.I.I.A. (8 copies), if applicable:
- The natural characteristics of the lot: the applicant must demonstrate the visual impact of the new construction on the environment, he must demonstrate that the building does not exceed 2/3 of the trees in compliance with the P.I.I.A..
 - A recent photograph showing the present state and location of the existing buildings and landscaping;
 - Recent photographs showing distinctive architectural details of any existing building in the neighbourhood as well as photographs showing the natural environmental surroundings;
 - Excavation level, first floor level and proposed finished grade elevation shown with contour lines, if applicable;
 - Landscaping, location of architectural fences, stone walls, thick hedges, electric and telephone lines, exterior lighting, direction signs, vehicle access and private roads;
 - Architectural plan (elevation) of the buildings showing the type of construction, alteration, extension or addition, as well as samples of the external materials that will be used;
 - Identification of the trees to be protected within a 10 meter perimeter of the work area and the means that will be used to protect them (2013-002, art. 5.12.9). These trees will have to be identified and protected on the lot before the work begins and the municipal inspector must identify and approve the methods of mitigation.
- **Access by the lake:**
- Please confirm the following: How are you going to mobilize and demobilize the equipment required for the new construction going on the shoreline? (This entry site remains temporary and must be returned to its natural state);
 - What action will you take to return the shoreline to its natural state when the work is done?

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Permit cost: \$ 50 (non-refundable)

Permit cost for garage: \$ 200 (non-refundable)

NOTICE: PLTN will bill owners who must use the boat launch to mobilize and / or demobilize equipment needed for the work

I, the undersigned, _____ declare hereby the above information to be complete and accurate.

Signed at _____ this _____

By : _____

NOTE : The present form is intended to accelerate the process of application for a permit and does not constitute at any time neither a complete demand nor an authorization to build. The designated municipal officer overseeing your application reserves the right to require all additional documents or information that might ensure a clearer and more precise understanding of your project.